



Massachusetts  
Department  
of  
ENVIRONMENTAL  
PROTECTION

## 2002-2004 Application for Listing as a DEP-Approved Recycling Program (DARP)

### For “curbside” municipalities

**Municipality:** \_\_\_\_\_

Listing as a DARP community demonstrates to DEP a municipality’s commitment to providing access to recycling and composting programs, as well as the willingness to promote these programs. In accordance with the Commonwealth’s waste ban regulations and policies, Massachusetts solid waste disposal and transfer facilities are not required to inspect waste loads from DARP communities for the presence of recyclable and compostable materials (paper; glass, metal and plastic containers; leaves and yard waste).

To attain DARP status, you must be able to check ( ) the appropriate criteria in each category listed below that accurately describes your community’s program.

**RECYCLING COMMITMENT AND ACCESS:** The municipality offers a curbside recycling collection service year-round, at least every other week. The program must include, at a minimum: newspaper and two of the following types of paper: junk mail/office paper, magazines, corrugated cardboard, or paperboard; glass, metal, and two types of “narrow neck” plastic bottles. Municipalities must also meet either A, B, or C.

- ☐ **A.** The municipality provides or facilitates curbside recycling access to small-to-medium sized businesses. Please describe (attach additional pages if necessary): \_\_\_\_\_
- ☐ **B.** The municipality has established a recycling program in all of its offices (town hall, police, DPW, etc.) excluding schools. This should include the collection of paper, at a minimum.
- ☐ **C.** The municipality provides recycling access to a majority of its multi-family buildings by EITHER collecting, or contracting for collection, paper and containers; OR enforcing an ordinance or bylaw requiring haulers servicing multi-family housing to provide recycling and trash collection as an integrated waste management service at a single price.

**COMPOSTING COMMITMENT AND ACCESS:** The municipality must ensure that leaves and yard waste generated by residents and municipal operations are not disposed of with solid waste. Municipalities must also meet either A, B, C, or D.

- ☐ **A.** The municipality provides curbside collection of leaves and yard waste at least every other week to all municipally served households from April 1 through November 30.
- ☐ **B.** The municipality provides curbside collection of leaves and yard waste to all households a minimum of six times in the spring and six times in the fall AND operates a home composting bin distribution program, which includes publicizing the availability of home composting bins and disseminating information on home composting.
- ☐ **C.** The municipality has a drop-off composting site for leaves and yard waste available to all residents weekly at least four weekend hours April 1 through November 30.
- ☐ **D.** The municipality has enacted a by-law, ordinance, or regulation mandating the source separation and composting of leaves and yard waste.

**PUBLIC EDUCATION AND PARTICIPATION:** All residents must annually receive a promotional mailing that publicizes the municipality's recycling and composting programs. A DEP-granted mailing will satisfy this requirement. The mailing shall include information about the municipality's recycling bylaws or ordinances, or information about the state waste ban regulations. Municipalities must also meet either A or B.

- ☐ **A.** The municipality promotes recycling participation four times per year (in addition to the annual information distribution described above). This can include publishing information about recycling/composting in local media; such as, recycling/composting instructions, economic/environmental benefits of recycling/composting, information on "buying recycled," and information about special collections. It can also include information posted on cable access, a town web site, or organizing an event dedicated to promoting awareness of the municipality's recycling/waste reduction programs in conjunction with Massachusetts Recycles Day in November or Earth Day in April.
- ☐ **B.** The municipality has a unit-based pricing or "pay-as-you-throw" program that charges users on a per-unit basis for solid waste disposal and provides recycling for no separate fee.

If you are able to check off at least one statement under Recycling Commitment and Access, Composting Commitment and Access, and Public Education and Participation, your municipality will be listed as a DEP-Approved Recycling Program. If approved, the DEP will send notification of DARP status to the Chief Executive Officer, and will include the municipality on the list of DEP-Approved Recycling Programs, to be distributed to solid waste facility operators in the Commonwealth, per 310 CMR 19.017. The DEP may ask you to submit documentation supporting this application at a later date.

Note: DARP status only applies to waste loads contracted by the municipality. DARP status does not apply to waste loads contracted by individual residents, multi-family buildings or businesses in a DARP municipality, or by the municipality itself (e.g., the city/town Parks Department), unless otherwise deemed so by DEP. Waste loads from DARP communities are inspected for the presence of white goods, lead-acid batteries, cathode ray tubes (CRTs), or whole tires.

Name of Municipality's Chief Elected Official (print): \_\_\_\_\_

CEO Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

DARP status expires on June 30, 2004

Please mark your envelope "DARP APPLICATION" and send to:

**Joanne Bissetta**  
**Department of Environmental Protection**  
**One Winter Street, 9<sup>th</sup> floor**  
**Boston, MA 02108**